

**Minutes of the September 12, 2011
Inland Counties Regional Center, Inc.
Board of Trustee Meeting**

MEMBERS PRESENT: Dr. Drew Cutler, President; Alma Derritt, Vice President; Darlene Fischer, Secretary; Peter Asten; Marybeth Field; Carmela Garnica; Christian Pike; Donita Remington; Leanett Loury Smith

MEMBERS ABSENT: Gregory Harrison; Veda Murry

MANAGMENT STAFF PRESENT: Carol Fitzgibbons; Margie Henderson; John Hunt; Lavinia Johnson; Dr. Eliana Lois

RECORDING SECRETARY: Sandra Guzman

STAFF PRESENT: Jana Anderson; Dalila Balderas; John Carville; Bev Ching; Jennifer Cummings; Yazmin DeLeon-Williams; Ernestine Brown; Gina Gregory; Patricia Harrold; Tamara Hathaway; Kevin Haynes; Leonard Haynes; Mary Joseph Bacon; Millee Martin-Walton; Don Meza; Ismael Ocampo; Mary Pounders; Bea Regalado; Jamilly Tardy-Anderson; Russ Thompson; Tiki Thompson; Kevin Urtz; Sylvia Wackerman; Faisal Zia; Susan Gomez; Paula Forthun-Baldwin; Steven Miller; Rene Zambel; Ruth Reyes; Ruth Stacy; Linda Niemeyer; Ken Willits

GUEST PRESENT: Vicki Smith, Area Board 12; Allan Smith, DDS; Kendal Ononiwu & Melody Amaral, The Wiley Center; William Ames, Southwestern Transportation; Barry Solomon, Marca Small Family Home; Tena Meinders, Salem Christian Homes; Regina DeLaGarza, Select Transportation; Mark Antennuci, Independent Options; Rhonda Hart, New Living Options; Jim Stream, The ARC of Riverside; Arlene Daley, Westview Services, Inc.; Howard Widick; Patrick King, Grandparent; Greg Damewood, Parent; Ralph Skoner & Becky Thompson, People First

Dr. Cutler called the meeting to order at 7:04 p.m. and introductions were made.

MINUTES: Motion to accept Minutes of July 11, 2011 Board of Trustee meeting as presented; M/S/C Remington/Derritt

DENTAL SERVICES UPDATE: Bev Ching stated that she hired Rene Zambel when the regional center started the dental program back in 2003. We needed her skills and expertise that she brought to the program. In 2009 with the pass of trailer bill and budget reduction dental services were eliminated for people over 21. Ms. Zambel reported that with the First 5 dental grant IRC has been able to train the Infant Service Coordinators(ISC) to look into babies mouths and identify if any oral diseases may be present. The ISCs are also applying a fluoride varnish treatment to the babies when doing home visits. She showed a power point showing several examples of the results of the dental services that have been provided.

PUBLIC INPUT:

1. Tena Meinders addressed a couple of items on the Performance Contract. Item #5 states the goal to decreasing the number of adults living in a facility serving more than six. She stated we have to acknowledge the Alternative Rate Mode is based on 6 people. Salem has 5 residential facilities and having 4 people in a home does not provide sufficient revenue. Yes, they can do it but can't do it well. She suggested that IRC make a decision whether it is going to support 4 or 6 beds, not say "work toward" that change. Item #9 on the Performance Contract regarding the Individual Program Plan states the IPP process is conducted to determine... it should read IRC will ensure the IPP process is conducted...
2. Barry Solomon wanted to introduce himself as the newest Vendor Advisory Committee(VAC) representative for Level 2 or 3 homes. He stated that 14 service categories are represented on the VAC committee and 12 position positions have been filled. This is the first opportunity, under this administration we have been able to operate this way. Every service category has a Pre-VAC meeting so they are able to bring their items to the committee. All providers are experiencing revenues being down and expenses are up. Licensing continues to give out licenses while 29% of the homes have vacancies. We are forming a committee to see if we can address this problem with Sacramento. In regards to the Performance Contract, he asked for clarification regarding reducing the numbers on consumers living in a facility. If a home is licensed for 6 and has 1 vacancy is there a possibility for that one vacancy to be filled? Yes, if that home is the best match for the person.
3. Greg Damewood complimented the regional center on their dental program. He also wanted to bring to the Board's attention MC4601 titled Certificate of Medical Necessity for Nebulizers and supports those suffering with asthma or other breathing disorder. He asked what is the regional center doing to obtain Certificates of Medical Necessity for consumers needing dental work, teeth cleaning, glasses, hearing aids along with other needs. Many consumers living in small homes do not have the ability to report pain.
4. Howard Widick presented a letter to the Board and Ms. Fitzgibbons asking if the Regional Center was following the Lanterman Act where it states the regional center will have a Consumer Advocate on staff for 40 hours. He worked 15 hours a week as a Consumer Advocate but left due to illness and after many months the position was cut.
5. Vicki Smith stated she was inquiring regarding a letter that was sent to Dr. Cutler and Ms. Fitzgibbons on behalf of all consumers. Howard was speaking about the law that changed in 2000 where it states the regional center was required to have one of a kind position like housing, criminal, and at least one consumer. She

believes the regional center choice was to hire four consumers at 19 hours each per week and now employs two consumers working 15 hours per week. The following questions were asked 1) Is IRC in compliance with code 4640.6g7? 2) Did DDS fund the position for IRC? 3) Did IRC receive an exception from the Department because that is the only way you can alter these staffing? If so, AB12 would like a copy of the exception. Ms. Smith also commended the Board for supporting consumers to purchase their own homes. It would be helpful to do a cost analysis to determine if the money paid to a Board & Care would pay the mortgage?

PERFORMANCE CONTRACT: Paula Forthun-Baldwin reviewed the draft Performance Contract for year 2012. Ms. Forthun-Baldwin agreed to research the 6 versus 4 capacity for a home and will discuss the topic with the Vendor Advisory Committee in October. The Performance Contract contains goals the Department wants the regional center to work on. Comments are welcome. Please send your comments to Paula at PBaldwin@Inlandrc.org. Ms. Forthun-Baldwin plans to gain input and present the Performance Contract for final approval at the November Board meeting. Ms. Fitzgibbons explained that the Performance Contract is a statewide effort and is based on the calendar year and remains similar from year to year over a five years period. IRC can add goals and activities to meet the community expectations then it is approved and sent to the Department right after the meeting.

EXECUTIVE COMMITTEE REPORT: Dr Cutler reported that the Executive Committee met. They went over items discussed at our last Board of Trustee meeting like the Ticket to Work program presented by Mr. King and are working on the following items 1) fill our Board vacancies 2) budgetary issues 3) legislative issues 4) dealing with Trailer Bill language and 5) status of our probation. He expressed the Executive Committee's appreciation to those who express the needs and will continue to work on these matters.

EXECUTIVE DIRECTOR REPORT: Ms. Fitzgibbons reported the following: 1) Three staff members retired recently: Anne Hansen who worked in the Medicaid Waiver unit for 20 years, Carmelita De La Cruz, Program Manager after 35 years and Aneta Giltner, Executive Secretary after 26 years. Tiki Thompson will also be leaving us at the end of September. She will be seeking new endeavors. We wish her the best and we will certainly miss her. 2) "Catch the New Wave" training was held in August. We had over 500 staff participate. There was a wonderful speaker and very positive evaluations were received. There was a contest to name the California shaped mascot; CARL was selected. It stands for Consistency, Accountability, Responsibility and Leadership. The Task Force team, staff and folks from Westbound Communications worked very hard in making the Catch the Wave training a success. 3) Ms. Fitzgibbons thanked Ismael Ocampo and Paula Forthun-Baldwin for working on the fire drill. It was successful as well as impressive. 4) Effective August 19 our office doors began closing at 3:00 p.m. This is part of our cost saving plan. Each employee's pay has been reduced two hours making the pay period 78 hours, CALPERS employee contribution increased by 2%. 5)

The community meetings have begun. Ms. Fitzgibbons thanked Carmela for helping coordinate our first meeting in Blythe. We had about 30 people present and received some good input. Our next meeting is scheduled for tomorrow 9/13 in Temecula. A schedule of these meetings was included in your packet; please feel free to join the staff at any of these meetings.

FINANCIAL REPORT: Mr. Hunt provided a written report and reported the following additional information: The Purchase of Service budget contract for 2010-22 amount was 230 million. As of June 30, 2011 the projected expenditures was a little over 232 million thus reporting a deficit is 2.1 million. The good news is DDS has 16 million surplus with only seven regional centers reporting a deficit at this time. What DDS typically does in situations like this is they evaluate everyone's situation and move money where it is needed. Mr. Hunt feels very optimistic we will receive some money. At the next meeting a projected budget and financial statement for the first two months of the year will be completed.

CONSUMER ADVISORY COMMITTEE: Mr. Miller provided a packet with information of the upcoming events the CAC is working on. The CAC changed their monthly meeting to the 2nd Thursday of each month. They continue to work on Health Bodies, Health Lives, parent workshop, Father's Network, Moms Supporting Moms, Catch the New Wave, IPP training and the parent workshop going over the IEP process. In your packet you will also find stats on how often someone visits our website as well as by area. The CAC will be working on finding inexpensive ways to as well holiday planning and low cost gifts ideas.

VENDOR ADVISORY COMMITTEE: Ms. Remington reported that at the last VAC meeting they discussed the Trailer Bill language and expressed concerns as to how it was going to impact vendors. They are especially concerned with the half day billing that is mentioned on the Trailer Bill and is questioning if it is a transportation problem how it affects day programs. They also discussed how the cost is increasing and revenues are decreasing. Ms. Fitzgibbons did a good job giving us information on Trailer Bill language and explained to the vendors IRC's cost saving measures. New members representing their service category were present which brought the committee to twelve members. The membership committee is seeking a Level 4 and Behavioral Mod representative. All the vendor groups are scheduling pre VAC meetings. A Legislative Sub Committee was created so vendors can get involved and advocate in making changes to the system.

OLD BUSINESS:

- 1) Ticket to Work Program – Tabled until next Board Meeting as the presenter was out ill.

NEW BUSINESS:

NOMINATION COMMITTEE REPORT: 1) Resignation of Board Member. Ms. Derritt read Mr. McGuern's letter of resignation from the Board. Motion made to accept

Mr. McGuern's letter of resignation and send a thank you letter; (Fischer/Field) M/S/C

2) The Nomination Committee would like to recommend Mr. Patrick King and Mr. Tom Cosand to serve on the Board. Motion made to accept Mr. King and Mr. Cosand to the Board; (Remington/Garnica) M/S/C

CONFLICT OF INTEREST POLICY REVISION: Ms. Fitzgibbons explained the conflict of interest provision. There was really not a lot of change. The provision adds requirements that DDS will monitor the regional center Conflict of Interest more closely. We will continue to do them annually and any new member or staffs need to submit one within 30 days of being appointment or employment. They are due annually in July so that we can get them to the Department by August. Motion made to accept the new Conflict of Interest Policy; (Cosand/Garnica) M/S/C

CONTRACTS FOR APPROVAL: Tabled at this time.

C1 CONTRACT FOR FY 2011-12: Ms. Fitzgibbons provided a written report of the changes in the C-1 Contract for fiscal year 2011-12 language. These changes will need the Board's approval and authorize Dr. Cutler to sign the changes. She also explained the reason it is called a C-1. The regional center receives a five (5) year contract. For year one (1) it is referred to as a A-1, year two (2) B-1 and so on. We are now in year three (3) of our five (5) year contract. Motion made to approve the C-1 with changes and authorize Dr. Cutler to sign; (Fischer/Garnica) M/S/C

MOU – EARLY START RESOUCSE NETWORK: Ms. Fitzgibbons presented a Memorandum of Understanding (MOU) between Early Start Family Resource Network (ESFRN) and the regional center. This will allow eligible children defined as "at risk" under the age of 36 months not eligible for Early Start to receive services under ESFRN. The regional center will still be responsible for the Intake. If the regional center finds that they are not eligible for regional center services then prevention will pick them up until the age of 36 months. The MOU describes in detail how ESFRN and the regional center will work together. Motion made to approve and sign MOU between Early Start Family Resource Network (ESFRN) and Regional Center; (Cosand/Remington) M/S/C

Dr. Cutler requested that the Board go into Executive Session for discussion on legal matters.

Meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Darlene Fischer
Secretary

Dr. Drew Cutler
President