



NANCY BARGMANN  
DIRECTOR

State of California—Health and Human Services Agency  
**Department of Developmental Services**

1215 O Street, Sacramento, CA 95814

[www.dds.ca.gov](http://www.dds.ca.gov)



GAVIN NEWSOM  
GOVERNOR

July 22, 2024

Lavinia Johnson, Executive Director  
Inland Regional Center  
P.O. Box 19037  
San Bernardino, CA 92423

Dear Ms. Johnson:

Thank you for completing the service coordinator caseload ratio survey submitted to the Department of Developmental Services (Department) on March 13, 2024. The data Inland Regional Center (IRC) provided indicates that, as of March 1, 2024, IRC did not meet all the required caseload ratios mandated by Welfare & Institutions (W&I) Code section 4640.6(c) and Article IX, Section 2 of the Fiscal Year 2022-2023 Regional Center Contract. Specifically, IRC did not meet the required caseload ratios for the highlighted categories noted in the following table:

Regional Center	On Waiver	Under 6 Years	Movers Within Last 12 Months	Over 5 Years, Non-Waiver, Non-Mover	Complex Needs	Low or No POS
W&I Code Required Ratios	1:62	1:40	1:45	1:66	1:25	1:40
IRC Number of Individuals Served	15,216	12,120	4	20,455	139	237
<b>IRC Ratios</b>	<b>1:73</b>	<b>1:57</b>	<b>1:44</b>	<b>1:71</b>	<b>1:28</b>	<b>1:39</b>

This letter is to notify you that, as specified by W&I Code section 4640.6(f), IRC is required to submit a plan of correction when caseload ratios are not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals IRC serves, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in the plan of correction how IRC incorporated feedback from all required community representatives in meeting W&I Code section 4640.6(c).

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The Department is available to provide technical assistance with the development of the plan of correction. Please email the plan of correction within 60 days from the date of this letter to:

[OCO@dds.ca.gov](mailto:OCO@dds.ca.gov)

If you have questions regarding this letter, please contact Danielle Hurley, Research Data Specialist, Research, Evaluation, and Audit Branch, at (916) 654-3228, or by email at [danielle.hurley@dds.ca.gov](mailto:danielle.hurley@dds.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Ernie Cruz", with a long horizontal flourish extending to the right.

ERNIE CRUZ  
Deputy Director  
Community Services Division

cc: Maureen O'Connell, Inland Counties Regional Center, Inc.  
Amy Westling, Association of Regional Center Agencies  
Tiffani Andrade, Department of Developmental Services  
Christine Bagley, Department of Developmental Services  
Uvence Martinez, Department of Developmental Services  
Ann Nakamura, Department of Developmental Services  
Charles Liao, Department of Developmental Services  
Danielle Hurley, Department of Developmental Services  
Steven Pavlov, Department of Developmental Services  
Andrew McElhinney, Department of Developmental Services