



# INLAND REGIONAL CENTER

*...valuing independence, inclusion and empowerment*

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

**FY2024-2025**

## **REQUEST FOR PROPOSALS (RFP)**

**December 16, 2024**

### **To All Interested and Qualified Parties:**

Inland Regional Center (IRC) is conducting a Request for Proposal (RFP) to award CPP/CRDP Start Up Funds, to qualified Service Providers. The awardee(s) ultimately selected must embrace IRC's core values of independence, inclusion, and empowerment. CPP and CRDP are designed to assist regional centers to provide the necessary supports and services for individuals with challenging service needs.

The current funding available are for the following:

- A. Development of a Licensed Day Program for Deaf plus IRC consumers:
  - i. Funding to develop a licensed day program for Deaf and Hard of Hearing (D/HH) and Deaf Plus consumers
- B. Development of a parent advocacy group for Deaf plus IRC consumers:
  - i. Funding to develop a support group for Deaf and Hard of Hearing (D/HH) and Deaf Plus consumers
- C. Development of Technology Training for IRC Consumers:
  - i. Funding to create individualized technology training for school-age and transition-age individuals (14-22) with Autism Spectrum Disorder (ASD)

IRC strongly encourages all interested and qualified parties to submit a proposal in response to the items included in this RFP. IRC is looking forward to a collaborative relationship with

vendors who will provide creative and innovative services. IRC reserves the right to suspend or defer the development of these projects based upon funding availability, suitability or proposals received. Please refer to the RFP Guidelines for submission requirements.

All proposals will only be accepted through our website and must be submitted no later than 12pm on Monday January 20, 2025.

For Development of a Day Program for Deaf plus IRC consumers

<https://inlandrc.seamlessdocs.com/ng/fa/RFP2425PJ2>

For Development of a parent advocacy\_group for Deaf plus IRC consumers

<https://inlandrc.seamlessdocs.com/ng/fa/RFP2425PJ3>

For Development of Technology Training:

<https://inlandrc.seamlessdocs.com/ng/fa/RFP2425PJ4>

If you have any questions, feel free to contact Ryan Hall via e-mail, Rhall@inlandrc.org.  
Sincerely,



Ryan Hall  
CPP & Affordable Housing Specialist, RDTU



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## **Service Provider Request for Proposal (RFP)**

**FY2024-2025 Project #2: Development of a Day Program for Deaf plus IRC consumers**

**GEOGRAPHIC LOCATION:** Riverside County

**CONTRACT AWARD AMOUNT:** Startup funding UP TO \$200,000

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### **Service Description:**

IRC has been awarded funding to develop a licensed day program to support IRC consumers within the Deaf and Hard of Hearing (D/HH) and Deaf Plus population in Riverside County. This inclusive and fully integrated program will promote and offer a full range of support, including but not limited to communication skills, employment/volunteer assistance, and vocational training for Deaf Plus consumers.

IRC aims to surround these consumers with proficient and fluent ASL staff to facilitate effective communication. This will help them connect with their community and enhance their independence. IRC will collaborate with an existing day program experienced in empowering individuals within the Deaf Plus community. The program will have a capacity of 60 individuals. Applicants will utilize a certified team (Tri Ling/CDI/CART) to create this day program and collaborate with the Department of Developmental Services Statewide Deaf Access Specialist. The program will also require the development of a transportation component.

### **Qualifications for Applicants:**

- Education and Experience:
  - A bachelor's degree and a minimum of 18 months of experience in the management of a human services delivery system; or five years of experience in a human services delivery system, including at least two years in a management or supervisory role.
  - If applicable, the supervisor of an adult day program must have:
    1. Three years of experience in a human services delivery system, including at least one year in a comparable program, or a bachelor's degree in a human services-related field.
    2. Demonstrated ability to provide staff training, supervision, and planning.

- Service Providers: Must operate a currently open and licensed Day Program.
- Community Connection: The service provider must have or hire qualified individuals who are part of the Deaf/Hard of Hearing Community with experience working with this population.
- Staff Requirements:
  - Staff should have education/training in Deaf Culture and ASL.
  - Staff providing direct services must have one year of experience working with individuals with Intellectual and Developmental Disabilities.
  - Staff providing direct services must be fluent in ASL and/or Tactile ASL.
  - A bachelor's degree in a relevant field (e.g., Social Work, Special Education) is preferred. Equivalent work experience (2-3 years) may be considered.

**Compliance for Current Regional Center Vendored Service Providers:**

- a. Current vendorization(s) must be in compliance with proper insurance, business licenses, and other professional licenses pertaining to vendorization or repayment of any funds.
- b. Current vendorization(s) must not be on a Plan of Correction, Corrective Action Plan, or have any substantiated health and safety risks identified by the assigned QA liaison.



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**FY2024-2025**

## **Service Provider Request for Proposal (RFP)**

### **FY2024-2025 Project #3: Development of a Parent Advocacy Group for Deaf Plus IRC**

#### **Consumers**

**Geographic Location:** Riverside and San Bernardino County

**Contract Award Amount:** Startup funding up to \$200,000

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#### **Service Description:**

IRC has been awarded funding to develop a parent advocacy group to support IRC consumers within the Deaf and Hard of Hearing (D/HH) and Deaf Plus population. The provider will conduct outreach and coaching for parents of individuals with developmental disabilities, focusing on the Deaf Plus community. Group sessions will be led by a licensed individual using ASL, covering topics such as empowering consumers to request services to meet IPP goals, understanding the latest technology advancements, and navigating available resources. IRC and the provider will collaborate with the DDS Deaf Access Specialist to develop a program of various group sessions to connect and educate parents in areas such as education, public services, and exploring various services to ensure accessibility and inclusivity.

#### **Qualifications for Applicants:**

- **Service Providers:** This proposal is open to all service providers, however current IRC vendors familiar with Deaf & HOH services are encouraged to apply.
- **Experience:** At least one year of experience supporting families of individuals with intellectual and developmental disabilities (I/DD).
- **Community Connection:** Demonstrated connection to the Deaf and Hard of Hearing community, such as being a Deaf or Hard of Hearing individual, having a Deaf or Hard of Hearing family member, or strong community ties reflecting an understanding of Deaf culture and needs.
- **Staff Requirements:**
  - Proficiency in American Sign Language (ASL) for effective communication with Deaf, Hard of Hearing, and hearing families in the support group. This will be verified by IRC's Deaf Specialist via a Video Ask meeting.

- At least one year of experience working with individuals with Intellectual and Developmental Disabilities.
- A bachelor's degree in a relevant field (e.g., Social Work, Special Education) is preferred.
- **Compliance for Current Regional Center Vendored Service Providers:**
  - Current vendorization(s) must be in compliance with proper insurance, business licenses, and other professional licenses pertaining to vendorization or repayment of any funds.
  - Current vendorization(s) must not be on a Plan of Correction, Corrective Action Plan, or have any substantiated health and safety risks identified by the assigned QA liaison.



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## **Service Provider Request for Proposal (RFP)**

### **FY2024-2025 Project #4: Development of Technology Training**

**GEOGRAPHIC LOCATION:** Riverside County

**CONTRACT AWARD AMOUNT:** Startup funding UP TO \$100,000

### **Service Description:**

IRC has received funding to create individualized technology training for school-age/transition individuals ages 14-22 with Autism Spectrum Disorder (ASD). The training will cover online safety awareness, appropriate boundaries, building smart internet habits, and how to be responsible and respectful online. Given the rise in social media, online-based apps, virtual meetings, and schooling, there is an increased need for safety and social training to help these individuals navigate devices and apps. The program will also focus on safeguards and protective actions to stay safe online.

### **Qualifications for Applicants:**

- ii. Eligibility: Open to all service providers, with a preference for current IRC vendors familiar with technology training services.
- iii. Expertise:
  - a. Familiarity with online safety, appropriate boundaries, and responsible internet use.
  - b. Bachelor's degree in computer science, cybersecurity, or a related field. Equivalent work experience (1 year) may be considered.
  - c. In-depth knowledge of computer safeguards for both Windows and Apple operating systems.
  - d. Experience working with school-age and transition-age individuals (14-22) with ASD.
- iv. Agency Requirements:
  - a. Agencies can be vended solely as a technology training agency or may provide technology training as an adjunct to other services.
  - b. A bachelor's degree can be substituted with two to three years of work experience, subject to the review and approval of a vending regional center.

- v. **Compliance for Current Regional Center Vendored Service Providers:**
  - a. Current vendorization(s) must be in compliance with proper insurance, business licenses, and other professional licenses pertaining to vendorization or repayment of any funds.
  - b. Current vendorization(s) must not be on a Plan of Correction, Corrective Action Plan, or have any substantiated health and safety risks identified by the assigned QA liaison.